



Department of Education and Knowledge
Al Yahar Private School

دائرة التعليم والاعرففة
مدرسة ابجر الخاصة



School Transport Policy 2025/2026

Policy Information

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1-Aims

As part of Al Yahar private school firm commitment to the highest standards of safety and quality the safety and wellbeing of students remains our utmost priority, both within the school premises and during their daily transportation to and from school. Guided by this principle, the school is dedicated to providing a school transport service that reflects best practices and upholds the highest levels of efficiency and reliability.

This policy aims to affirm the school's responsibility in ensuring the safety of students Dhabi Department of Education and Knowledge (ADEK), the Integrated Transport Centre (ITC) and the Abu Dhabi Quality and Conformity Council. It also reflects the school's commitment to delivering a high-quality school transport service that meets the needs of all students, ensuring a safe, comfortable, and well-organized environment

2-Purpose of the Policy

1. To define the responsibility of Al Yahar private school in providing a safe and high quality school transport service, and in ensuring the safety and security of students while on the school bus.
2. To outline the responsibilities of the school transport service operator working with Al Yahar private school
3. To clarify the responsibilities of the student's parent or legal guardian.
4. To ensure compliance with the authorities overseeing school transport services at Al Yahar private school.
5. To guarantee the safety and security of students during their commute to and from the school without exposure to any danger
6. Responsibilities of the School Transport Coordinator
7. Responsibilities and Duties of the School Bus Driver
8. Responsibilities and Duties of the School Bus Attendant
9. School Bus Specifications
10. Regulations and Legislation

3-Scope of the Policy

Applicability

This policy aligns with the requirements of the Abu Dhabi Department of Education and Knowledge (ADEK) and applies to all school transport operators and bus service staff. Al Yahar private school



In case of any contradiction between ADEK policies and those of the Integrated Transport Centre (ITC), the policies and regulations of the Integrated Transport Centre shall prevail.

All operators and bus service staff are required to comply with the ITC Executive Regulations concerning the organization of school transport services in the Emirate of Abu Dhabi, as well as the ITC Guidelines for Bus Routes and Pick-up/Drop-off Points. Additionally, all operators must adhere to the Abu Dhabi Traffic Law enforced by the Abu Dhabi Police

Al Yahar private school is committed to providing safe and high quality school bus services for its students in compliance with Article (2) of the Executive Regulations for School Transport Services in the Emirate of Abu Dhabi.

The school also commits to offering the required support assistance tools, and related services for students with additional educational needs to enable their access to school transport services as mandated by ADEK.

Ultimately Al Yahar private school holds full responsibility for the safety of all students and individuals on board school buses during transport, even in cases where the school relies on a third-party service provider, as stated in Article (9) of the Executive Regulations governing school transport services in the Emirate of Abu Dhabi.

4-Roles and Responsibilities

1-Responsibilities of Al Yahar private school

1. Al Yahar private school ensures the provision of a sufficient number of school buses, either directly or through licensed operators.
2. Al Yahar private school appoints a dedicated school transport coordinator and provides their name and contact details to both operators and parents.
3. Al Yahar private school assigns a female bus supervisor for each bus transporting students under the age of 11.
4. Al Yahar private school maintains a complete list of transported students and emergency contact information for their parents or guardians.
5. Al Yahar private school educates students on proper behavior and safety procedures while waiting for the bus, boarding, disembarking, and during the journey.
6. Al Yahar private school strictly prohibits any maintenance work on school buses within the school premises.
7. Al Yahar private school designates a qualified staff member to receive students who are returned to school due to failed drop-off, ensuring the child is never left unattended until handed over to the parent/guardian, and contacts the police in



emergencies.

8. Al Yahar private school does not collect transportation fees that exceed the amount approved by ADEK unless written approval is obtained from the Council.
9. Al Yahar private school obtains signed commitments from parents/guardians confirming their responsibilities, in accordance with the form approved by ADEK.
10. Al Yahar private school retains a bus risk and safety management plan covering all areas inside or around the school, including pick-up and drop-off points, in compliance with Abu Dhabi Occupational Safety and Health Center (OSHAD) requirements.
11. Al Yahar private school strictly avoids contracting any school transport operator that is not authorized by ADEK.
12. Al Yahar private school emphasizes student discipline by aligning with the school's student behavior policy. The school includes clear expectations regarding student conduct on school buses, treating the bus environment as an extension of the school.
13. Al Yahar private school ensures that parents are well informed about the school bus service by providing route maps, starting points, stop locations, and approximate travel times.
14. Al Yahar private school complies with the maximum journey time regulation, ensuring that no school bus journey exceeds 60 minutes from pick-up to drop-off.
15. Al Yahar private school trains all bus drivers and supervisors on the school Child Protection Policy and ensures they sign an acknowledgment of understanding.
16. Al Yahar private school ensures the activation and ongoing functionality of the Integrated Transport Centre (ITC) Safety System in all school buses

Responsibilities of School Transport Service Operators at YPS

All school transport service operators serving schools in the Emirate of Abu Dhabi must comply with the following responsibilities:

1. Obtain a valid School Transport Operator License from the Abu Dhabi Department of Economic Development (DED).
2. Ensure that no school bus not registered in the Emirate of Abu Dhabi is used to transport students of Al Yahar private school
3. Do not operate any school bus that is older than ten (10) years from the year of manufacture.
4. Ensure that school buses are regularly maintained and always comply with safety and technical standards.
5. Do not operate any school bus driver unless they hold a valid driver permit issued by the Integrated Transport Centre (ITC).
6. Assign a liaison coordinator between the operator and Al Yahar private school to oversee service organization and route management.
7. Never exceed the seating capacity of the school bus under any circumstances.



8. Maintain a record of all accidents according to the format approved by the relevant authority.
9. Keep a record of all complaints and the corresponding actions taken by the school.
10. Provide trip data, including student names addresses, and parents' contact information, and deliver this to drivers and bus supervisors to ensure that buses are empty upon reaching the final stop.
11. Maintain maintenance records as well as periodic inspection and safety equipment audit logs.
12. Provide training for drivers and supervisors on safety procedures, emergency evacuation and basic first aid.
13. Report any student misconduct observed inside the bus to Al Yahar private school
14. Do not use school buses to transport any passengers other than Al Yahar private school students.
15. Ensure that the maximum duration of a one way trip does not exceed 60 minutes from the first pick-up point to the final drop-off. Provide alternative transportation in the event of a breakdown or accident.
16. Retain CCTV recordings for a minimum of 90 days.
17. Maintain a risk register identifying all journey-related and bus specific risks, and ensure that such risks are under control in accordance with the requirements of the Abu Dhabi Occupational Safety and Health Center (OSHAD)

Responsibilities Parent/Guardian

According to Article (13) of the Executive Regulations for School Transport Services Emirate of Abu Dhabi

1. Receive students under the age of 11 at the designated drop off time and inform Al Yahar private school in writing of the person authorized to receive the student on their behalf. In the absence of the parent/guardian or authorized person, the student will be returned to the school, and the police will be contacted.
2. Pick up the student from Al Yahar private school in the event that no one is present to receive the child at the designated drop-off point.
3. Provide and regularly update contact information to Al Yahar private school to ensure effective communication.
4. Pay for any damage caused by the student to the school bus.
5. Report any violations related to the cleanliness of the school bus or misconduct by the driver bus supervisor, or other students to the school administration.
6. Educate the student on safety awareness during the bus journey, including while waiting for the bus boarding, and disembarking, and ensure they adhere to the following
 - ❖ Do not violate safety regulations or endanger themselves or others.
 - ❖ Do not use a mobile phone without permission from the bus supervisor
 - ❖ Do not leave the bus before arriving at the designated stop.



- ❖ Remain seated in the assigned seat during the trip and avoid standing or moving while the bus is in motion.
 - ❖ Wear the seatbelt properly and refrain from tampering with bus equipment.
 - ❖ Avoid any inappropriate behavior disturbances, or aggressive actions.
 - ❖ Be present at the bus stop at the scheduled time.
 - ❖ Follow all instructions given by the bus supervisor.
 - ❖ Report any inappropriate behavior observed on the bus to the supervisor.
7. Acknowledge and agree that repeated violations by the student may result in temporary suspension from using school transport as determined by the school after receiving three written warnings signed by the parent/guardian.
 8. Coordinate with Al Yahar private school changing the student's home address to confirm the availability of transport services to the new location.
 9. Notify the school administration of any concerns regarding bus hygiene or staff/student misconduct.
 10. Use the ITC Safety App to track the school bus and monitor estimated arrival times.
 11. Older siblings aged 15 or above may accompany younger siblings on the bus only after the parent/guardian signs a declaration, affirming the maturity of the older sibling and accepting full responsibility. Al Yahar Private School shall not be held liable for any incidents that may occur

Roles and Responsibilities of the School Transport Coordinator Al Yahar private school

1. Oversee the daily operations of the school transport service, including route planning bus scheduling, and coordination of transport for school trips and extracurricular activities.
2. Monitor and ensure the regular maintenance of school buses, confirming they meet all safety and technical standards to operate reliably and securely.
3. Conduct regular on-site inspections to verify bus readiness and monitor the performance of drivers and supervisors during departure and arrival times.
4. Ensure drivers and bus supervisors are trained before and during service, especially regarding pre-trip inspection, student safety, emergency procedures, and code of conduct.
5. Ensure buses do not exceed the allowed operational lifespan, and coordinate with service
6. Maintain and monitor official records related to accidents, complaints, routine maintenance, and safety audits.
7. Communicate effectively with parents and authorities in cases where students are returned to the school due to failed drop off, and take necessary safety actions.
8. Ensure compliance with transport regulations, particularly regarding capacity limits, and verify that buses are completely empty at the end of each trip.
9. Collect and verify valid work permits for all school transport drivers and supervisors, ensuring administrative approval before any personnel begin service.



10. Collaborate with the Health and Safety Team to prepare and regularly update emergency and evacuation plans for transport-related incidents.
11. Prepare regular transport reports for the school administration and ADEK as requested.
12. Respond immediately in emergency situations, taking all necessary steps to protect students and maintain service continuity

School Bus Driver Responsibilities

As per Article 11 of the Executive Regulations for School Transport Services in the Emirate of Abu Dhabi

Al Yahar private school emphasizes the following duties and responsibilities for all school bus drivers under its supervision:

1. Conduct daily pretrip inspections of the school bus, including checking lights, tires, vehicle body and seats. Inspection checklists must be maintained and any defects reported to the operator immediately.
2. Ensure the bus is completely empty of students upon reaching the final drop off point. After morning drop off the driver must inspect the bus within 30 minutes and place a sign indicating the bus is empty. For the return trip, the "bus empty" sign must be placed before locking the bus.
3. Ensure the availability of first aid kits and fire extinguishers inside the school bus.
4. Ensure all entrances, exits, and aisles, including emergency exits, are free of obstructions before beginning the journey.
5. Prepare the bus adequately before each trip, with special attention to cleanliness and maintaining a cabin temperature between 21°C and 24°C, depending on weather conditions.
6. Do not exceed the legally permitted speed limit, and adhere to specific speed limits within residential areas.
7. Use the stop arm and warning lights when students are crossing roads or boarding/exiting the bus.
8. Do not allow any student to disembark at a location other than their assigned drop off point, unless a written directive is issued by Al Yahar private school
9. Maintain proper personal appearance and wear the official uniform at all times while on duty.
10. Present the valid school bus driver permit to authorized inspectors upon request.
11. Do not eat, drink, or use a mobile phone while operating the school bus or while positioned near the vehicle.
12. Smoking is strictly prohibited inside the bus and at all times, and no one should be allowed to smoke near or inside the bus.
13. Report any student misconduct immediately to the School Transport Coordinator.
14. Maintain a professional appearance that reflects the values and image of Al Yahar private school



School Bus Driver Qualification Requirements

The following documents and certifications are mandatory for all school bus drivers at Al Yahar private school

1. A valid School Bus Driver Permit issued by the Integrated Transport Centre (ITC).
2. A School Bus Driver Training Certificate from an approved training provider.
3. A Quality and Conformity Certificate (QCC) for drivers.
4. A Medical Fitness Report from SEHA or an authorized health center.
5. An Appointment Notification from the Abu Dhabi Department of Education and Knowledge (ADEK) confirming the driver's designation.
6. A Criminal Record Clearance Certificate (Good Conduct Certificate)
7. Issuance of a work permit within the International Community School, Al Falah branch, from the Abu Dhabi Department of Education and Knowledge

School Bus supervisor Responsibilities

***According to Article 12 of the Executive Regulations for School Transport Services
Emirate of Abu Dhabi***

International Community School – Al Falah Branch outlines the following responsibilities for all bus attendants under its supervision:

1. Do not allow students to stand while the bus is moving.
2. Ensure all students remain seated during the trip and that seatbelts are properly fastened.
3. Ensure the bus is empty of students before leaving it at the final drop-off point.
4. Do not allow any student under the age of 11 to disembark at the drop-off point unless their parent or authorized guardian is present. If no one is present, the attendant must notify International Community School Al Falah Branch, and the student will be returned to school after all other students are dropped off. The student must be safely handed over by the attendant at a secure location.
5. Monitor student behavior, ensure their safety during the trip, and report any incidents to the School Transport Coordinator.
6. Ensure all bus entrances, exits, and aisles including emergency exits remain clear of obstructions during the journey.
7. Escort students over the age of 11 when they need to cross the road, ensuring the student's safety while crossing.
8. Assist in evacuating the bus during emergency situations.
9. Do not eat, drink, or use a mobile phone while students are on board the bus.



10. Maintain a professional appearance and wear the official uniform during all working hours.
11. Present the valid work permit to authorized inspectors upon request.
12. Ensure attendance is recorded accurately in the ITC Safety System (Salama).

Employment Requirements for School Bus supervisor

All school bus attendants working at Al Yahar Private School must meet the following conditions

1. A valid Bus Attendant Work Permit issued by the Integrated Transport Centre (ITC).
2. A School Bus Attendant Training Certificate from an approved training body.
3. A Quality and Conformity Certificate.
4. A Medical Fitness Report from SEHA or an approved health authority.
5. An Appointment Notification issued by the Abu Dhabi Department of Education and Knowledge (ADEK).
6. A Criminal Record Clearance Certificate (Good Conduct Certificate).
7. A valid Work Permit to operate inside International Community School – Al Falah Branch, issued by ADEK

5-Training Al Yahar Private School

Al Yahar Private School is committed to ensuring that all school bus drivers, bus attendants, transport coordinators, and students receive the necessary training to support a safe and efficient school transport environment. This training includes comprehensive awareness of safety procedures, emergency evacuation protocols, basic first aid, and effective ways of managing students particularly students of determination to ensure the highest level of protection.

The school also ensures that all bus attendants are trained in first aid and fully prepared to support students with special needs in a professional and safe manner.

Drivers and attendants undergo regular and scheduled training sessions each academic term, in collaboration with the authorized school transport operator and in compliance with the standards set by the Integrated Transport Centre (ITC) and the Department of Education and Knowledge (ADEK). This includes practical training on pre- and post trip inspections, emergency response procedures, and verification of an empty bus after each route.



6-School Bus Specifications at Al Yahar private school

| No. | Specification |
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| 1 | Valid vehicle ownership documents. |
| 2 | Valid school bus operator permit from the Integrated Transport Centre (ITC). |
| 3 | Buses must be painted yellow. |
| 4 | Equipped with red warning signals on top and yellow ones at the bottom, front and rear. |
| 5 | Bus serial number issued by ADEK must be printed in black at the top of the bus. |
| 6 | Electronic board displaying school name and route, letters at least 20 cm high across the front. |
| 7 | School name printed in black, centered on both sides, with letter height not less than 20 cm. |
| 8 | Door width not less than 65 cm, and 80 cm for buses transporting students with special needs. |
| 9 | Bus doors must be automatic and not close if any obstacle is detected. |
| 10 | Driver must control the door from his seat; door cannot be opened while the bus is moving. |
| 11 | Doors must be manually operable from inside and outside in emergencies. |
| 12 | Stairs must be well-lit, non-slippery, with clearly visible edges. |
| 13 | Adjustable driver seat equipped with a three-point seatbelt. |
| 14 | All student seats must comply with safety standards. |
| 15 | Seats must be securely fixed and not detachable during collisions with seatbelt use. |
| 16 | All seats must be non-foldable and fixed. |
| 17 | All seats must have three-point seatbelts. |
| 18 | Seats must be free of sharp edges, padded with shock-absorbing, fire-resistant materials. |
| 19 | No protruding objects; handles must be covered to prevent injury. |
| 20 | Seat height must be between 40 to 45 cm from the floor. |
| 21 | Seat width and depth must not be less than 38 cm. |
| 22 | Backrest height must be at least 70 cm. |
| 23 | Side and rear windows must be tinted by 30%; curtains are not allowed. |
| 24 | Window opening must not exceed 7 cm. |
| 25 | Effective system for defogging front and rear windows. |
| 26 | Storage space with shelves for student bags for safety. |
| 27 | All buses must have air conditioning (temperature between 22°C and 24°C). |
| 28 | Two fire extinguishers suitable for all types of fires, with inspection labels. |
| 29 | Seatbelt cutters accessible to driver and bus attendant. |
| 30 | First aid kit appropriate to number of students, with location signage. |
| 31 | Automatic engine fire detection and suppression system. |
| 32 | Clear reverse alarm and stop-arm alert sound. |
| 33 | Stop arm for student road crossing; two buttons for buses with over 40 seats. |
| 34 | Side mirrors providing full side visibility from driver's seat. |
| 35 | Reflective strip (minimum 5 cm high) fixed at interior floor level. |



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| 36 | Emergency exits: 9–40 seat buses must have one on each side + roof or rear exit. |
| 37 | Buses with more than 40 seats must have two exits per side + two in roof or one in rear. |
| 38 | Fixed window buses must have glass-breaking hammers: 6 for 26+ capacity, 4 for smaller buses. |
| 39 | Safety decals for acceleration, braking, and maneuvering posted. |
| 40 | Equipped with CCTV system with continuous audio-video recording, accessible remotely, storing 4+ weeks. |
| 41 | At least 4 external cameras covering all sides, with driver's dashboard monitor. |
| 42 | Intelligent Transport Systems must comply with ADEK approved technical standards. |

All training programs and attendance records are duly documented to ensure continuous compliance and operational readiness

7-Bus Behavior Policy

This policy establishes rules that students must follow when riding the school bus at International Community Schools. Al Yahar Private School applies its Student Behavior Policy during school transport. The school bus is considered an extension of the classroom, and students are expected to follow all behavior rules throughout the journey.

Students must obey the following rules at all times:

- ❖ Students must stay seated at all times while the bus is moving.
- ❖ Students will have a bus ID card. They must use this card at all times.
- ❖ Students riding the school bus will follow the Student Code of Conduct at all times.
- ❖ Students will board the bus with their Bus Escort. Students will respect the Bus Driver and the Bus Escort.

Students are to behave responsibly and safely at all times. Students who encourage incorrect behavior of others will find themselves under disciplinary action based on the school code of conduct.

- ❖ NO Bad language, teasing or bullying
- ❖ No pushing, hitting, spitting or obstruction
- ❖ No interference with others or bus property
- ❖ No littering
- ❖ No food to be consumed on bus
- ❖ No tampering with safety equipment or emergency exit
- ❖ Consequences for Misbehavior in the Bus



- ❖ Al Yahar private school has the right to impose any punishment deemed to be appropriate.

Guidelines:

Minor Infringement: First offence for minor infringement will receive a verbal warning, eating or drinking, littering, bad language, leaving seat or standing up while the bus. **Disciplinary Process**

- ❖ First Offence: Verbal warning
- ❖ Second Offence: Written warning
- ❖ Third Offence: Inform parents of both verbal and written warnings.
- ❖ Fourth Offence: Meet with Parents at time of second written warning.
- ❖ Suspension from the bus for one week at time of third written warning.
- ❖ Additional offences: undetermined bus suspension.

Major Infringement: First offence for major infringement will receive a written warning physical abuse, willful damage, threatening behavior, vandalism to the bus.

- ❖ Disciplinary Process
- ❖ First Offence: Written warning and informed parents.
- ❖ Second Offence: Suspension from the bus for one week at time of second written warning.
- ❖ Additional offences: cancellation of bus service.

The length of any suspension will depend on the findings of the investigation.

Expulsion may be considered by in any situation where the behavior of the student is a violation of EHS policy and a threat to the safety of himself/herself or to the safety of others.

8-School Bus Fees



Al Yahar private school is committed to collecting school transport fees in strict accordance with the fee schedule approved by ADEK. No additional fees shall be charged unless formally authorized in writing by the Adek Commitment to the fees policy of the Al Yahar private school

9-Exclusive Use of School Buses

Al Yahar private school confirms that school buses are exclusively designated for transporting the school's students. The use of buses for purposes other than student transport is strictly prohibited.

10-Compliance with Maximum Journey Time

Al Yahar private school ensures that school bus rides do not exceed 60 minutes from pick-up to drop-off, in line with the Integrated Transport Centre's (ITC) guidelines. An exception of up to 60 minutes applies for students residing in distant areas.

11-Older Siblings Pickup Authorization

Al Yahar private school permits siblings aged 15 years or older to receive their younger siblings from the bus, provided a written consent form is signed by the parent/guardian acknowledging the older sibling's maturity and accepting full responsibility. The school assumes no liability in case of any incident.

12-Traffic and Logistics Management Plan

Al Yahar private school Branch implements a comprehensive traffic and logistics plan for school buses in the school vicinity. This includes designated pick-up and drop-off points to ensure student safety and efficient traffic flow, in full coordination with relevant authorities and in compliance with ITC requirements

13-Grievances and Complaints

Al Yahar private school follows a defined process for handling parent complaints and concerns related to school transportation services, in line with Section 7 of the guidelines for movement paths and stop points for school transport The final decision-making authority in such matters rests with the School Principal or the governing board, and safety shall be the primary consideration when evaluating any complaint, rather than personal circumstances or convenience

14-Bus Stops and On-Campus Drop-Off/Pick-Up

Al Yahar private school designates Gate 11 as the entry point and Gate 10 as the exit point for school buses, ensuring one-way traffic flow and strictly prohibiting any reversing maneuvers within the school premises The school also regulates the design of bus stop areas and the procedures for student drop-off and pick-up on



campus to ensure safety, with security and transport staff present to supervise the loading and unloading of students during arrival and departure times
Speed Limits in School Zones Al Yahar private school ensures that all vehicles adhere to the speed limits set for school zones and on campus, in accordance with the Abu Dhabi Quality and Conformity Council (QCC) guidelines and applicable traffic regulations, such that speeds do not exceed 30 km/h within the school zone .School bus drivers and other motorists are required to strictly observe these reduced speed limits in the vicinity of the school to enhance student safety

15-Field Trip Transportation Procedures

Al Yahar private school adheres to the required procedures for transportation during school field trips in line with the ADEK School Transportation Policy. This includes using only school buses or other approved vehicles to transport students for school-related trips (such as field excursions) and obtaining prior approval from the Integrated Transport Centre (ITC) if any non-school bus vehicles are utilized . The school ensures that all safety standards and guidelines are applied during field trip transport just as they are in regular school transport services, including adherence to speed limits and appropriate supervision of students throughout the journey.

16-Use of Non-School Transportation

Al Yahar private school sets out its policy regarding students using transportation means not provided by the school (such as parents driving their children or the use of public transport) in accordance with regulations. The school will not be responsible for the safety of students who do not use its school bus service, as the school has no direct supervision over students during their journey to or from school in such cases Parents who opt for private or public transportation for their children are required to sign an official consent form acknowledging that they assume full responsibility for their child's safety and will comply with all relevant regulations and requirements including those of the Integrated Transport Centre furthermore, the school shall not be held liable for any incidents or harm resulting from the use of non-school transport In addition, the school commits to keeping parents informed of the latest requirements and guidelines issued by the authorities to ensure the safety of students who use other means of transport when arriving at or leaving the school

17-Parental Awareness and Engagement

implements educational and awareness programs to ensure parents are well informed about school transport safety and to enhance their active engagement. These programs include providing parents with necessary information and



guidance on school bus safety rules and safe boarding and disembarking procedures, as well as clarifying their responsibilities in escorting their children to bus stop locations and fostering safe transport habits

Through these efforts, the school strengthens family involvement in supporting the safe school transport policy, contributing to a shared culture that ensures the safety of students during their commute to and from school.

18-Compliance

Al Yahar private school affirms its full commitment to implementing its school transport policy in accordance with all relevant regulatory requirements in Abu Dhabi and the UAE. This includes adherence to the ADEK Transportation Policy 2024, the Abu Dhabi Quality and Conformity Council (QCC) School Transport Guidance Manual, and the provisions of the Executive Regulations for School Transport Services issued by the Integrated Transport Centre (ITC), as well as compliance with all applicable federal and local legislation related to school transport safety

19-Linked Policies

- ❖ Child Protection
- ❖ Complaints
- ❖ Parents Code of Conduct
- ❖ Student Code of Conduct
- ❖ Tuition and Fees

approval management School



This policy is written in conjunction with the following legislation:

- ✓ ADEK Transportation Policy 2024
- ✓ Abu Dhabi Quality and Conformity Council (QCC) 2023 – School Transport Guidance Manual
- ✓ Executive Regulations for School Transport Services – Integrated Transport Centre (ITC) 2016
- ✓ ADEK Policy and Guidance Manual (2014-2015)
 - ❖ Policy 1: The Core Values of Education and Moral Obligation, Corresponding to Article (2) and (6) of the Organising Regulations
 - ❖ Policy 2: Ethical Leadership, Corresponding to Article (4) of the Organising Regulations
 - ❖ Policy 73: Ownership of Means of Transportation, Corresponding to Article (78) of the Organising Regulations
 - ❖ Policy 74: The Condition of the Means of Transportation, Corresponding to Article (79) of the Organising Regulations
 - ❖ Policy 75: Drivers, Corresponding to Article (80) of the Organising Regulations
 - ❖ Policy 76: Buses Supervisors, Corresponding to Article (81) of the Organising Regulations
- ✓ Transportation Department Bus Service Rules and Regulations
- ✓ Department of Municipality Affairs and Transportation and the Abu Dhabi Emirate School Transport Guidebook and Decision (35) for the Year 2012.